

ANZIIF Skills Units



Thailand Insurance Institute (T.I.I.) in collaboration with the Australian and New Zealand Institute of Insurance and Finance (ANZIIF) is providing






Insurance Training for Professional Certificate

Don't miss this opportunity to unlock your potential.

Skills Units New Way of Learning

- Digestible ✓
- Flexible ✓
- Convenient ✓
- Tailored ✓
- Recognised ✓
- Relevant ✓
- Knowledgeable ✓

ANZIIF Professional Certificate in Insurance

-  Attain Associate CIP Membership Level
-  Approximately 2 or more years' experience working in the insurance industry
-  Intermediate Level
-  Lessons & Materials are in English
-  80 Credit Points

Each unit aims to develop specific technical, analytical and interpersonal knowledge and skills required to:

- Effectively assist a claims or underwriting team
- Prepare and maintain relevant documentation
- Answer customer inquiries.

On completion, students will also have developed:

- Solid workplace relationship-building and communication skills
- A greater understanding of the overall industry
- Base level sector specialist knowledge






Insurance professionals can focus on specific areas they wish to develop by taking units as standalone short courses — or, if desired, units can be combined to attain the full Professional Certificate in Insurance.

Course Structure

To be awarded this certificate, students must complete all 8 skills units listed below:

1. Analyze insurance claims
2. Communicating and discussing options with clients
3. Understand General Insurance Products and Policies
4. Resolve disputes
5. Introduction to underwriting
6. Understand the core processes of underwriting
7. Issues of renewal business
8. Understand reinsurance

ANZIIF Executive Certificate in Insurance

-  Senior Associate CIP Membership Level
-  Approximately 4 or more years' experience working in the insurance industry
-  Specialised Level
-  Lessons & Materials are in English
-  80 Credit Points

Each unit aims to develop specific technical, analytical and interpersonal knowledge and skills required to:

- Effectively assist a claims and/or underwriting team
- Provide quality insurance services to customers.

Insurance professionals can focus on specific areas they wish to develop by taking units as standalone short courses — or, if desired, units can be combined to attain the full Executive Certificate in Insurance.

Course Structure

To be awarded this certificate, students must complete all 8 skills units listed below:

1. Analyze the insurance market
2. Inspect damage and develop scope of work
3. Introduction to loss adjusting
4. Undertake risk identification
5. Assess risks
6. Negotiate treaty reinsurance
7. Issue liability insurance contracts
8. Review a liability portfolio

ANZIIF Skills Units

Study Format

- Online Learning (4 weeks) - Lessons & Materials are in English
- A Tutorial Class provided by T.I.I. (3 hours)

Assessment

- **Exam** : The time allocation is approximately 120 minutes.
 - Part A: Simple Multiple choice questions:
 - All questions must be correctly answered in the two tries per question
 - Part B: Complex Multiple-choice questions:
 - All questions must be correctly answered in the three tries provided per question.
 - Part C: Short answer questions:
 - All questions must be assessed as competent on the first try.
 - All exams are ‘open resource’ so students are able to refer to the online unit, any hard copy notes and search the internet.
- **Integration workbook** : used for notetaking, reflection and application of learning
- **Observation Checklist** : To be completed by the student’s nominated observer
 - The checklist will contain a list of tasks which an observer must observe you carrying in the workplace. Students must submit the completed Observation in ANZIIF Learning.
- *If the student is unsuccessful in one or both components of their assessment, student needs to re-enrol in a study period that commences within 6 months from the initial study period’s result release date.*

Fee

Enrolment Fee/Unit	15,000 THB (excluded vat)
Total (8 Units)	120,000 THB (excluded vat)
Re-Examination Fee/Unit	4,000 THB (excluded vat)

After Completion

- Certified Insurance Professionals : **Associate (CIP)** or **Senior Associate (CIP)**
- Being an ANZIIF member for 1 calendar year (completion year) without fee